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## AGENCY CONTACT MEMORANDUM #2012 – 0501

**To:** Agency CIOs, Technical Contacts

**From:** Steve Rucker, Commissioner

Commonwealth Office of Technology

**Date:** May 24, 2012

**Subject:** Used computers available

Commonwealth Office of Technology has a limited supply of used computers available to state agencies on a first-come, first-served basis.

These machines are Dell desktop models GX520 and GX745, and laptop models D800 and D630. Prices range from \$50 to \$170.

If your agency would like to acquire some of these, send an email to <a href="mailto:COTAssetDisposal@ky.gov">COTAssetDisposal@ky.gov</a> with the number and model needed.

COT will work with the agencies to negotiate transfer dates, pickup and delivery. Upon agreement, appropriate eMARS accounting, property records, and inter-account transfer of funds will be completed.

We cannot accept requests for purchase of computers for personal use.

